



## **Estonian National Youth Council Statutes**

Adopted by the General Assembly of the Estonian National Youth Council  
on 13<sup>th</sup> May 2006 in Tallinn, Estonia

### **1. GENERAL PROVISIONS**

- 1.1 The official name of the non-profit association in Estonian is Eesti Noorteühenduste Liit, in English Estonian National Youth Council, hereinafter ENL.
- 1.2 ENL is a non-profit association operating in public interests registered in Estonia that unites organisations involved with youth or in youth work.
  - 1.2.1 The organisations involved with youth or in youth work are represented in ENL by private persons delegated by those organisations.
- 1.3 In its activities ENL follows the Statutes and Rules of Procedure of ENL, the legislation of the Republic of Estonia and the decisions of its managerial bodies.
- 1.4 ENL has a seal and logotype.
- 1.5 ENL has the right to join associations and unions both in Estonia and abroad.
- 1.6 ENL is located in the Republic of Estonia, Tallinn.
- 1.7 ENL's operational year is one calendar year.

### **2. OBJECTIVES**

- 2.1 ENL's operational objectives are:
  - 2.1.1 to stand for the interests of youth associations in Estonia;
  - 2.1.2 to represent its members' youth political interests in Estonia and abroad;
  - 2.1.3 to shape the public opinion and legislative environment to be supportive of youth and youth associations;
  - 2.1.4 to develop co-operation among the youth associations active in Estonia;
  - 2.1.5 to encourage volunteerism;
  - 2.1.6 to promote self-initiative among the youth;
- 2.2 In order to achieve its objectives ENL:
  - 2.2.1 participates in the development and amendment of legislation regarding youth;
  - 2.2.2 makes proposals for defending the interests of youth;
  - 2.2.3 lobbies for the interests of youth associations on local, national and international level;
  - 2.2.4 informs the youth of their opportunities;
  - 2.2.5 co-operates with national youth councils of other countries;
  - 2.2.6 trains its members;
  - 2.2.7 carries out studies and analyses concerning youth and youth associations
  - 2.2.8 pays scholarships and subsidies;
  - 2.2.9 forms various structural units, when necessary;
  - 2.2.10 carries out economical transactions;



### 3. MEMBERSHIP

3.1 The membership of ENL is open to a non-profit legal person or civil law partnership dealing with the youth or youth work and that has operated for at least one year.

3.1.1 The observing member of ENL can be a non-profit legal person or civil law partnership dealing with the youth or youth work.

3.1.1.1 An observing member who does not apply for full membership within two years, loses its status as an observing member, except in a case described in 3.1.1.2.

3.1.1.2 In case the statutes of an organisation do not allow that organisation to become a member of other organisations, that organisation will not lose its observing member status within two years.

3.1.1.3 An observing member does not have the right to vote in the General Assembly of ENL or other occasions where voting is expected.

3.2 Applicants will be approved as members under the decision of ENL Board. The list of documents to be submitted is provided in the Rules of Procedure.

3.3 In case the Board refuses to approve a member the applicant may request that the General Assembly decide their membership.

3.4 Every member has the right to leave ENL by submitting a written request to the Board.

3.5 The prior notification period upon leaving ENL is at least 3 months.

3.6 A member can be expelled from ENL with the Board's decision in case:

3.6.1 the member breaches the terms and conditions of the Statutes or the Board's decisions;

3.6.2 the member with its actions harms ENL's reputation;

3.6.3 the representatives of the member have not participated in three successive General Assemblies;

3.6.4 the member terminates its activities;

3.7 Any member of ENL can make a proposal to the Board to expel a member.

3.8 ENL Board will notify the parties of the Board meeting discussing the expelling proposal at least 10 days in advance. The member being expelled has the right to submit their oral or written explanation at the discussion of the expelling matter in the Board.

3.9 In deciding the matter of expelling the representative of the member being expelled does not have a vote in the Board.

3.10 In case the member does not agree with the Board decision of expelling they can submit a request to the General Assembly for discussing the matter. The decision of the General Assembly is final.

### 4. RIGHTS AND OBLIGATIONS OF MEMBERS

4.1. In addition to the rights provided by law the members shall have the right to:

4.1.1 participate in ENL's activities;

4.1.2 receive information on ENL's activities from the Board and other bodies;

4.1.3 participate in events organised and projects carried out by ENL;

4.1.4 participate in the work of ENL's various bodies;

4.1.5 be elected to ENL's various bodies;

4.1.6 represent ENL under the Board's appropriate authorisation in specified working groups or events;

4.1.7 make proposals to develop and increase the efficiency of ENL's work;

4.1.8 use ENL's property and logotypes as approved by the Board.

4.2 The members shall be obligated to:

4.2.1 follow ENL's Statutes and Rules of Procedure and legal acts regulating youth work;

4.2.2 fulfil the decisions of ENL's various bodies;

4.2.3 fulfil their assumed obligations related to ENL;

4.2.4 use responsibly and preserve ENL's property;



- 4.2.5 upon representing ENL report their activities to ENL's Board and the General Assembly;
- 4.2.6 renew its data in the member database by March 1st every year;
- 4.2.7 notify the Board of changes in the member's registration data within 1 month;
- 4.2.8 pay on time the membership fee set by ENL's General Assembly.
- 4.3 Financial obligations in addition to the membership fee can be set for a member only with the decision of the General Assembly.

## 5. GENERAL ASSEMBLY

5.1 ENL's highest body is the General Assembly that passes decisions in all matters related to ENL that are not by law or under the Statutes given into the competence of ENL's other bodies. The purpose of the General Assembly is to represent members and make decisions about ENL's development and actions.

5.2 All members may participate in the General Assembly.

5.3 The General Assembly will be convened at least twice a year by the Board by giving a 40 days' prior notice of the time, place and agenda of the General Assembly. Every member shall have the right to make proposals to change the agenda until it is adopted at the General Assembly.

5.4 It shall be in the General Assembly's competence to:

5.4.1 determine the number of the Board members according to the proposition of the current board;

5.4.2 approve the annual reports;

5.4.3 appoint and recall the members of the Board;

5.4.4 decide on ENL's merger with other organisations, split and termination of activities;

5.4.5 approve ENL's financial year, the Board and Revision Committee's reports, development plan, work plan, budget and the Rules of Procedure;

5.4.6 approve priority areas of activity

5.4.7 approve and revise the Statutes and objectives;

5.4.8 decide over becoming a member of other organisations;

5.4.9 set the amount of membership fee and order of payment;

5.4.10 form and disband structural units;

5.4.11 decide on carrying out a transaction with the Board or other body or filing a claim against them and appointing ENL's representative in such transaction or claim;

5.4.12 decide on other matters that are not by law or under the Statutes given into the competence of other bodies.

5.5 The General Assembly has the right to delegate some of its authority to the Board, determining the credentials and their length, when the delegation of authorities is not contradicting the laws.

5.6 The General Assembly is in quorum when at least 50%+1 of the authorised representatives of members are present.

5.7 The General Assembly's decisions will be passed by simple majority of votes. A 2/3 majority is required for deciding on changing the Statutes (except objectives), reorganizing activities, amending the Rules of Procedure and terminating activities. A 9/10 majority of votes is required for changing the objectives set forth in the Statutes.

5.8 The decisions of the General Assembly will be passed by open ballot unless otherwise decided by the General Assembly. If the Statutes state a different order of voting, the General Assembly is obliged to follow it.

5.9 The elections of persons are passed by closed ballot.

5.10 In case the General Assembly is not competent to pass decisions under the provisions of clause 5.6 of these Statutes the Board will, within two weeks at the latest, convene a new General Assembly with the same agenda. The new General Assembly shall be competent to pass decisions when 1/3 of the authorised representatives of the members are present.



5.11 The Board shall convene an extraordinary General Assembly:

5.11.1 within ten days from the receipt of such a request in case this is requested in writing and in a justified manner by at least 1/10 of ENL's members or in case this is requested by the association's Revision Committee to discuss matters related to financial discipline discovered in the course of the committee's work;

5.11.2 upon other occasions when ENL's interests so require.

5.12 The Board shall give 7 days' prior notice to the members of the time, place and agenda of the extraordinary General Assembly.

## 6. BOARD

6.1. ENL Board (hereinafter the Board) has three to nine members. The Board manages and represents ENL. The General Assembly appoints the Board for up to one year by secret ballot. The current Board suggests the number of Board members for the next period at the General Assembly.

6.2 The authorities of the Board last from 1<sup>st</sup> of September to 31<sup>st</sup> of August. In case a member of the Board steps back or is called back by the decision of the General Assembly, a new Board member is elected. Authorities of the new Board member last until the end of the authorities of the Board currently in position.

6.3 The Board is appointed on the principle that the General Assembly first elects the Chairman of Board and then other members of the Board are elected. The members of the Board are the managers of the priority areas approved by the General Assembly.

6.4 Candidates for the position of Chairman of Board and members of the Board can be nominated by any member from among the members of any member organisations in ENL.

6.5 The candidates with the most votes will be elected to the Board.

6.6 The Board will elect a Vice-Chairman from among themselves.

6.7 A member of ENL's Board may remain appointed for three terms in succession.

6.8. It is in the Board's competence to:

6.8.1 coordinate, manage and organise the current work of ENL;

6.8.2 appoint round tables, working groups and their chairmen;

6.8.3 authorise ENL's representatives;

6.8.4 prepare ENL's work plan and annual budget;

6.8.5 compile and maintain ENL's members database;

6.8.6 decide on the ownership, transfer and encumbering with real rights of ENL's realties and registered movables and on setting the conditions for such transactions;

6.9 ENL can under the Board's decision be represented in all legal transactions by the Chairman of the Board acting as sole representative or by two members of the Board jointly.

6.10 The Board meeting is in quorum when at least 50%+1 members of the Board are present.

6.11 The Board's decisions will be passed by simple majority of votes, in case of equal division of votes the Chairman's or at his/her absence, the Vice-Chairman's vote will be the casting vote.

## 7. ECONOMIC ACTIVITIES

7.1 ENL is obligated to keep accounts in the order provided by the law, pay state and local taxes and submit the required declarations and reports.

7.2 ENL's income comprises:

7.2.1 membership fees;

7.2.2 financial contributions and allocations;

7.2.3 income from the sales of literature and other items;

7.2.4 other income.

7.3 ENL's economic activities are managed by the member of the Board, who is the manager of the corresponding area of activity.



7.4 The Board shall submit reports to the General Assembly within six months from the end of the financial year.

7.5 All members of the Board shall sign the approved annual report.

## **8. REVISION OF ACTIVITIES**

8.1 The actions of ENL are revised by the Revision Committee.

8.2 The task of the Revision Committee is to inspect the activity reports of ENL and its structural units and examine ENL's financial reports. The Revision Committee consists of three members who are elected by the General Assembly for two years. The Revision Committee elects a chairman from among its members.

8.3 The activity report must contain information on the changes in the membership of the organisation, the activities of the Board and its efficiency.

8.4 The Board shall submit the reports mentioned in section 8.2 to the Revision Committee 2 weeks before the General Assembly at the latest.

8.5 At least once every three years an auditor will review the economic standing of ENL and its structural units.

## **9. MERGER, SPLIT, TERMINATION OF ACTIVITIES**

9.1. The General Assembly by at least a 2/3 majority of votes will decide the merger, split or termination of activities of ENL. Immediately thereupon a merger, split or liquidation committee would be formed that in accordance with the decision and the law will carry out the merger, split or liquidation of the organisation.

9.2. ENL's members are not entitled to the association's property and ENL is not entitled to its members' property.

9.3. In case of a merger or split the destiny of ENL's property will be decided by the General Assembly in accordance with the law. In case of a liquidation the property remaining after the satisfaction of the creditors' claims will be turned over to a non-profit association or a foundation with similar objectives, a legal person in public law, the state or a local government.

